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# Gailey Canoe Club



Secretary  
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## Outstanding Membership Policy 2019

This Policy is to outline the actions that Gailey Canoe Club will take when a Member has not renewed their membership by the agreed date (within one month of an AGM) unless otherwise agreed by the committee.

1. The club will attempt to notify owners of boats, where this is possible, within one calendar month, giving a clear date by which a specific course of action must be taken, such as remove the boat from the store, and an indication of what will happen should they fail to do so (e.g. the equipment will be used for general club use, disposed of, sold)
2. Notices will be placed in the Club house and boat store with the same message as in item 1.
3. If boats are sold then any proceeds from such sales are kept in the club accounts, and clearly identifiable, for at least 12 months.
4. All items will be identified and listed in the Inventory, this will be lodged with the Secretary, Treasurer so that he/she can ascertain 'assets' and put a value to them each year.
5. Boat storage fees are separate to any other fees (i.e. membership fees) so they are clearly identifiable income.